

**ARENA ADVISORY COMMITTEE MEETING**  
**Thursday, October 12, 2006**  
**6:30 PM Everett Arena**

Present: Chairman Nick Walner (NW), Gerry Blanchette (GB), Mike Groferor (MG), Tom Ackerson (TA), Arena & Properties Manager Jeff Bardwell (JB), Public Properties Superintendent Jeff Hoadley (JH), Councilor Jim Rowe (JR), Councilor Bill Stetson (BS). Excused, Gary Young (GY), Dave Palisi (DP), Absent Michelle Mullen (MM)

Meeting called to order 6:30 PM

**Introduction**

New arena advisory members were introduced. NW led discussion on the role of advisory members. Advisory members represent different fascists of arena users from public skater, youth hockey, girls hockey etc. The new Public Properties Superintendent Jeff Hoadley was introduced to committee members.

**Arena CIP**

JB explained the status of the arena capitol improvement program. This year's CIP item, a new Zamboni, is ordered and should be delivered in mid January of 2007. The existing Zamboni is being traded to reduce the overall cost of the new ice resurfacers. The condenser for the refrigeration system is the next CIP item scheduled for replacement in FY09. JB explained that the condenser is at the end of its useful age and he would attempt to move it up to FY08 for replacement if possible. Discussion took place on CIP items in the out years. JH questioned how the arena fund worked in relation to projects such as replacement of the rink floor. JB explained that the arena has a reserve fund that it has built up over the years and uses these funds should an emergency repair arise or to offset bonding money to pay for projects. NW stressed the importance of the reserve fund for the arena and that part of the advisory's role is to insure the financial health of the arena. GB asked if there was any action or status on the fire training area. Both councilors did not have anything new report on the status of the fire training area other than both buildings on the site had been condemned.

**Energy Project**

JB updated the status of the energy project at the arena. The energy management system (EMS) was installed in June of 2006 and is the last phase of the project for the arena. The new control system has worked well and has added another level of safeties such as the ability to page out if there is a problem with the refrigeration system. The arena is seeing approximately a 15% savings in energy use since the undertaking of the energy saving measures. MG asked if the savings was meeting the expectation of the project. JB explained that the city was now entering the measurement and verification process with Siemens. Discussion took place on measurement and verification, JH explained the process of a consultant verifying the numbers for a period of two years. JB added that Siemens guaranteed the savings and that if the energy measures did not meet the level of the contract that Siemens would reimburse the city for that amount.

**Rates**

At the May arena advisory meeting staff was asked to come up with a non profit/for profit fee schedule for off ice rentals. JB handed out the current arena fee schedule with draft portion of a non profit/for profit rate for off ice rentals. JB explained the existing rate structure and escalator method for arriving at a non profit/for profit rate for existing customers along with non profit/for profit for new customers. BS commented that the definition of an existing customer needed to be clearly defined. JB asked for further input and that a rate schedule would be ready for the January meeting.

**Other**

No other arena business was discussed.

Meeting adjourned 7:30 PM

Respectfully Submitted

Jeffrey R. Bardwell  
Arena & Properties Manager